Communication Evaluation Form

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| **Student: Victoria Iaşcevschi** | |  | |
| **Assessor: Ai Nguyen**  **Team: IT1B** |  | | |
| **Date:**  **Instructions**   * **1 = Needs Significant Improvement** * **2 = Below Average** * **3 = Meets Expectations** * **4 = Above Average** * **5 = Excellent** |  | | |
| **Verbal** **Communication** | | **Demonstrated:**  **Yes\_No** | **Remarks / Illustration** |
| 1. **Clarity and Articulation** | | 0 ✓ 0 0 |  |
| 1. **Active Listening** | | ✓ 0 0 0 |  |
| 1. **Tone and Professionalism** | | 0 ✓ 0 0 |  |
|  | |  |  |
| **Written Communication** | |  |  |
| 1. **Email Communication** | | 0 ✓ 0 0 |  |
| 1. **Documentation and Reports** | | ✓ 0 0 0 |  |
| 1. **Grammar and Writing Mechanics** | | 0 ✓ 0 0 |  |
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| **Interpersonal Communication** | |  |  |
| 1. **Collaboration and Teamwork** | | ✓ 0 0 0 |  |
| 1. **Conflict Resolution** | | 0 ✓ 0 0 |  |
| 1. **Empathy and Emotional Intelligence** | | ✓ 0 0 0 |  |
| 1. **Listens to what others has to say** | | ✓ 0 0 0 |  |
| 1. **Presentation and Meeting Skills** | | 0 ✓ 0 0 |  |
| 1. **Meeting Participation** | | ✓ 0 0 0 |  |
| 1. **Moderation and Guidance skill** | | 0 ✓ 0 0 |  |
|  | |  |  |
| **Feedback and Adaptability** | |  |  |
| 1. **Giving Constructive Feedback** | | ✓ 0 0 0 |  |
| 1. **Receiving and Acting on Feedback** | | ✓ 0 0 0 |  |
| 1. **Adaptability in Communication Style** | | 0 ✓ 0 0 |  |